

Caro City Council
Minutes of The Regular Meeting

7:30 p.m.

Monday, February 18, 2019

Caro City Hall 317 S. State St. Caro, MI 48723

I. Call to order, Pledge of Allegiance

Mayor Joseph Greene called the regularly scheduled meeting of the Caro City Council to order at 7:30 p.m.

II. Roll call

Members Present-Mayor Joseph Greene, Council Members Charlotte Kish, Brian Rickwalt, Bob Eschenbacher, Tisha Jones-Holubec, Don Hall, Megan Ewald.

Members Absent-None

Others in Attendance- City Manager Michael Silverman, Clerk/Treasurer Lauren Rowley, DDA Mike Bauerschmidt, Mike Carpenter from ROWE Engineering.

III. Agenda Approval

19-M-34 Motion by Eschenbacher to accept the agenda with additions of line item i.) and j.) under the Regular Agenda, VII, Seconded by Kish, All Yeas. **MOTION CARRIED.**

IV. Public Comments

Herb Sheardy- Made note of ROWE's contract and that it states that their documentation is theirs and the city cannot have access to the documents even when we pay for their services.

V. Communications

- a.) **Exchange Club updates**- Presented by June. Mentions the Exchange Club forest and elaborated on their diligent efforts for upkeep and improvement of the area. Trail walk will also be August 24th.
- b.) **Budget updates for 2019-2020 Fiscal Year**
- c.) **Union Negotiations/Contract renewal updates**
- d.) **Trailhead Workshop 2/12/19**- Great turnout and thanks to Running Club, Exchange Club and Chamber members for attending.
- e.) **Finance Committee Meeting for 1st/2nd Quarter Financial- 02/18/19 at 6:30 p.m.**
- f.) **Open Public Forum on Recreational Marijuana Options**
- g.) **CIF Transportation Grant Program**- Presented by Michael Silverman and Mike Carpenter. Potential new 50/50 match direct grant available for Caro streets, works like spare tire grant, but not limited to major streets. Proposals/applications due in April.

VI. Consent Agenda

- a.) **Approval of Minutes from Regular Council Meeting- 02/04/19**
- b.) **Approval of Minutes from both Closed Sessions on 02/04/19**
- c.) **Approval of Invoices**

19-M-35 Motion to accept the Consent Agenda by Eschenbacher Seconded by Jones-Holubec. All Yeas. **MOTION CARRIED.**

VII. Regular Agenda

- a.) **Set Budget Public Hearing date**

19-M-36 Motion by Eschenbacher to set Budget Public Hearing date for April 15th at 6:30, Seconded by Jones-Holubec. All Yeas. **MOTION CARRIED.**

- b.) **WOW Plastics Expansion Letter of Support**

19-M-37 Motion by Kish to submit the WOW Plastics Expansion Letter of Support, Seconded Rickwalt, All Yeas, **MOTION CARRIED.**

- c.) **Spicer to Provide Architectural Services for Caro Façade Program**

19-M-38 Motion by Kish to accept DDA recommendation to accept Spicer for architectural services for the Caro Façade Program, Seconded by Jones-Holubec, All Yeas. **MOTION CARRIED.**

d.) Tele skid for WWTP

19-M-39 Motion to deny purchase of tele loader machine by Rickwalt, Seconded by Jones-Holubec. All Yeas, **MOTION CARRIED.**

e.) Entrance Sign RFP Steve Putman, Fabrication services from Tuscola Tech Center

19-M-40 Motion by Rickwalt to accept RFP with Steve Putman for entrance contingent on fabrication services provided by Tuscola Tech Center, Seconded by Kish. All Yeas, **MOTION CARRIED.**

f.) ROWE Engineering Services for Small Urban Project (S. Almer St.)

19-M-41 Motion by Eschenbacher to contract with Rowe Engineering for services for the Small Urban Project of S. Almer, not to exceed \$73,00 with that stated paragraph in the contract omitted, Seconded by Jones-Holubec. All Yeas. **MOTION CARRIED.**

g.) DNR Resolution for Recreation Passport Grant (Trailhead Project)

19-M-42 Motion by Kish to adopt the DNR Resolution and add a 25% match for the Recreation Passport grant to apply to the Caro Trailhead Project, Seconded by Ewald. All Yeas. **MOTION CARRIED.**

19-M-43 Motion by Eschenbacher to utilize ROWE for the Trailhead Project design concept and engineering not to exceed \$5400, while omitting the specific contract paragraph, Seconded by Kish. All Yeas. **MOTION CARRIED.**

h.) Farmer's Market Proposal

19-M-44 Motion by Kish to accept the prospective 90% Farmer's Market Grant and move forward with formulating a Farmer's Market plan and establish a location to acquire for the market as well as contractual services with ROWE not to exceed \$3200, Seconded by Eschenbacher. All Yeas. **MOTION CARRIED.**

i.) Approval of Martin Electrical Services for Bandshell at a cost of \$1850

19-M-45 Motion by Rickwalt to accept Martin's electrical estimate for the Bandshell, Seconded by Eschenbacher. All Yeas, **MOTION CARRIED.**

j.) Accept the 1st and 2nd quarter '18-'19 Financial Reports Presented

19-M-46 Motion by Eschenbacher to recommend to City Council to accept the Financial reports as presented, Seconded by Jones-Holubec. All Yeas, **MOTION CARRIED.**

VIII. Items Tabled/Pending- None.

IX. Departmental/Liaison Reports

- a.) Police Report- Chief Newcomb
- b.) Fire Report- Chief Randy Heckroth
- c.) Code Enforcement Report- Randy Heckroth
- d.) DPW Report- Jeff Graham
- e.) Waste Water Treatment Report- Curtis Wells
- f.) Municipal Parking Violation Report-
- g.) Clerk's Report
- h.) Manager's Report
- i.) Mayor's Report

X. Public Comments

Herb Sheardy- Asks questions regarding VanGeisen Sidewalk easement/proposal.

XI. Adjourn

19-M-47 Motion to adjourn the meeting of the Caro City Council by Eschenbacher Seconded by. All Yeas, **MOTION CARRIED.**
Meeting Adjourned at 9:05 p.m.

**The next Regularly Scheduled Meeting of the Caro City Council will be Monday, March 4th, 2019 at 7:30 p.m.*

Lauren Rowley

Lauren Rowley, City Clerk/Treasurer

